

The regular meeting of the Worcester Central School District Board of Education was held on Wednesday, August 14, 2024 at Worcester Central School, Worcester Central School, Worcester, New York.

MEMBERS PRESENT: Stacey Serdy, Vice President, Peter Kwiatkowski, and Jim Conroe

MEMBERS ABSENT: William Fisher II, President, and Tanya Shalor

OTHERS PRESENT: Timothy Gonzales, Superintendent, Katie Sill, Elementary Principal, Melissa Leonard, Secondary Principal, and Wendy Elliott

At 6:31 p.m. Stacey Serdy, Vice President, called the meeting to order with a quorum present. Pledge of Allegiance recited.

CALL TO ORDER

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski, to approve the agenda.

AGENDA

Ayes 3 Nays 0 Motion carried

Faculty and Staff Sharing:

There was no one present who wished to address the Board.

Consent Agenda Items:

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe, to approve the following Consent Agenda items:

CONSENT AGENDA

- Approval of Minutes – July 10, 2024 Annual Organizational/Regular Meeting;
- Treasurer’s Report – ~~July~~ June 2024.

Ayes 4 Nays 0 Motion carried

Public to be Heard:

There was no one present who wished to address the Board.

Action Required:

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Dawn Handy and Sandra Knapp as the CROP Site Co-Coordinator for the 2024-2025 school year, to be paid at a rate of \$28.00 per hour.

DAWN HANDY & SANDRA KNAPP CROP SITE CO-COORDINATORS 2024-2025

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Cherie Powers, Alicia Basso, Lauralynn Meiser, and Anne Snyder as CROP Activity Leaders for the 2024-2025 school year, to be paid at a rate of \$21.00 per hour.

CHERIE POWERS, ALICIA BASSO, LAURALYNN MEISER, AND ANNE SNYDER, CROP ACTIVITY LEADERS 2024-2025

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Sandra Knapp, Christina Serdy, Kelly Schultz, Ashley Head, and Anne Snyder as substitute CROP Activity Leaders for the 2024-2025 school year, to be paid at a rate of \$21.00 per hour.

SANDRA KNAPP,
CHRISTINA SERDY,
KELLY SCHULTZ,
ASHLEY HEAD,
AND ANNE SNYDER
CROP ACTIVITY
LEADER
SUBSTITUTES
2024-2025

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Cassandra Bellinger, Mariska Bellinger, Angel Empie, Sarah Holcomb, and Jordyn Vansickle as CROP Peer Tutors for the 2024-2025 school year, to be paid at a rate of \$15.00 per hour or as per the current New York State Department of Labor minimum wage hourly rate.

CROP PEER TUTORS
2024-2025

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve Shelby Casola as a Level 2 Mentor for Jill Kealey, KarryAnn DeAngelo as a Level 1 Mentor for Ronald Pleban, Shannon Nelson as a Level 1 Mentor for Riley Sauschuck, Susan Hugick as a Level 1 Mentor for Monica Ridgeway, and Valerie Matzel as a Level 1 Mentor for Jessica Kenyon for the 2024-2025 school year.

MENTORING
ASSIGNMENTS
2024-2025

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Katie Sill and Melissa Leonard, as Lead Evaluators of teachers and licensed teaching assistants for the 2024-2025 school year.

2024-2025 LEAD
EVALUATORS OF
TEACHERS AND
LTA'S

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Timothy Gonzales as Lead Evaluator of Principals for the 2024-2025 school year.

2024-2025 LEAD
EVALUATORS OF
PRINCIPALS

Ayes 3 Nays 0 Motion carried

Motion made by, seconded by Mr. Conroe.

RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the Claims Auditor Exception Report for the period June 1, 2024 to June 30, 2024, as presented.

CLAIMS AUDITOR
EXCEPTION
REPORT

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.

RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the Claims Auditor Exception Report for the period July 1, 2024 to July 31, 2024, as presented.

CLAIMS AUDITOR
EXCEPTION
REPORT

Ayes 3

Nays 0

Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.

RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the Student Association Quarterly Report for the period of April 1, 2024 through June 30, 2024, as presented.

STUDENT
ASSOCIATION
QUARTERLY
REPORT
4/1/2024 –
6/30/2025

Ayes 3

Nays 0

Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.

RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the Student Association Annual Report for the period of July 1, 2023 through June 30, 2024, as presented.

STUDENT
ASSOCIATION
ANNUAL
REPORT
7/1/2023 –
6/30/2024

Ayes 3

Nays 0

Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the final AS-7 Contract for BOCES Services for the 2023-2024 year, as presented.

FINAL AS-7
CONTRACT FOR
BOCES SERVICES
FOR 2023-2024

Ayes 3

Nays 0

Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.

RESOLVED, that the Board of Education of the Worcester Central School District, does hereby declare the items presented as surplus items, to be disposed of, and to be removed from the master inventory list.

SURPLUS – BOOK
LIST

Ayes 3

Nays 0

Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Tax Warrant Resolution for the 2024-2025 school year, as presented.

TAX WARRANT
2024-2025

Ayes 3

Nays 0

Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Letter of Engagement with Raymond G. Preusser, CPA, P.C. for audit services for the year ended June 30, 2025, as presented.

LETTER OF
ENGAGEMENT –
AUDIT SERVICES
RAYMOND G.
PREUSSER, CPA,
P.C. 2024-2025

Ayes 3

Nays 0

Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Agreement with Otsego County Department of Health for the Provision of Services to Preschool Children with Disabilities pursuant to section 4410 of the New York State Education Law from July 1, 2024 through June 30, 2027, as presented.

AGREEMENT WITH
OTSEGO COUNTY
DOH FOR
PROVISION OF
SERVICES TO
PRESCHOOL
CHILDREN WITH
DISABILITIES
7/1/2024-6/30/2027

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Consultant Agreement between Worcester Central School and Colleen Ferrone to provide introduction to Into Reading, Overview of materials, Pacing and Scheduling, Month by Month plans, Navigating ED, and Worcester Central School agrees to pay \$500 per day and \$.67 per mile for travel from the consultant's home to Worcester Central School and back, as presented.

CONSULTANT
AGREEMENT WITH
COLLEEN FERRONE
INTO READING

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Worcester Central School District-Wide School Safety Plan 2024-2025, as presented.

WCS DISTRICT-
WIDE SCHOOL
SAFETY PLAN
2024-2025

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Worcester Central School Building-Level Emergency Response Plan 2024-2025, as presented.

WCS BUILDING-
LEVEL
EMERGENCY
RESPONSE PLAN
2024-2025

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve to accept a donation of \$1,000 from New York Schools Insurance Reciprocal, along with a corresponding increase to the 2024-2025 budget under code A1010-400-000 Board of Education-Contractual. This donation was made to offset the opening day conference luncheon expense.

ACCEPTANCE OF
DONATION (NYSIR)
AND BUDGETARY
INCREASE

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize the establishment of an Insurance Reserve Fund as of June 30, 2024, as per General Municipal Law 6-n. The purpose of this reserve will be to pay the cost of liability, casualty and other types of insured losses. The reserve will be funded by non-appropriated balances from the general fund.

ESTABLISHMENT
OF INSURANCE
RESERVE FUND
RESOLUTION

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize the removal of the \$25,000 limit placed on the Property Loss Reserve and the Liability Claims Reserve that were established in 2008. This resolution is effective as of June 30, 2024.

INCREASE LIMITS
ON PROPERTY
LOSS RESERVE
AND THE
LIABILITY CLAIMS
RESERVE THAT
WERE
ESTABLISHED IN
2008, EFFECTIVE
6/30/2024

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize a transfer of \$125,000 from the district's unappropriated fund balance to the district's Retirement Contribution Reserve Fund, as authorized by General Municipal Law 6-r. This resolution is effective as of June 30, 2024.

FUND BALANCE
TRANSFER

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize a transfer of \$50,000 from the district's unappropriated fund balance to the district's Retirement Contribution Reserve Sub Fund, as authorized by General Municipal Law 6-r. This resolution is effective as of June 30, 2024.

FUND BALANCE
TRANSFER

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize a transfer of \$200,000 from the district's unappropriated fund balance to the district's Insurance Reserve Fund, as authorized by General Municipal Law 6-n. This resolution is effective as of June 30, 2024.

FUND BALANCE
TRANSFER

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize a transfer of \$100,000 from the district's unappropriated fund balance to the district's Property Loss Reserve Fund, as authorized by Education Law Section 1709 (8-c). This resolution is effective as of June 30, 2024.

FUND BALANCE
TRANSFER

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize a transfer of \$300,000 from the district's unappropriated fund balance to the district's Liability Claims Reserve Fund, as authorized by Education Law Section 1709 (8-c). This resolution is effective as of June 30, 2024.

FUND BALANCE
TRANSFER

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize a transfer of \$100,000 from the district's unappropriated fund balance to the district's 2022 Capital Reserve Fund, as authorized by Education Law Section 3651 (1). This resolution is effective as of June 30, 2024.

FUND BALANCE
TRANSFER

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize a transfer of \$300,000 from the district's unappropriated fund balance to the district's 2023 Vehicle Purchase Reserve Fund, as authorized by Education Law Section 3651 (1). This resolution is effective as of June 30, 2024.

FUND BALANCE
TRANSFER

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby approve the CSE/CPSE recommendations, as presented for students: #2503, #3806, #2380, #3513, #2774, #2690, #3890, #600006020, #3920, #600006041, #2638, #2756, #3505, #2509, #3657, #3914, #2525, #3739, #3866, #2626, #600006017, #3592, #3749, and #2775.

CPSE/CSE
RECOMMENDATIONS

Ayes 3 Nays 0 Motion carried

Motion made by Mr. Conroe, seconded by Mr. Kwiatkowski.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby award bids as follows:

AWARDING OF
CAPITAL PROJECT
BIDS (PROJECT NO.
2022-151 2022
PROJECT)

RESOLUTION

WHEREAS, the Board of Education of the Worcester Central School District ("District") in accordance with Article 5-A of the General Municipal Law for the Alternations to: Worcester Central School District Project No. 2022-151 2022 ("Project"), which included:

- Contract No. 1 – General Construction
- Contract No. 2 – Mechanical
- Contract No. 3 – Plumbing
- Contract No. 4 – Electrical

of which bids were opened publicly on August 7, 2024; and

WHEREAS, bids received by the District for Contract No. 1 – General Construction, Contract No. 2 – Mechanical, Contract No. 3 – Plumbing, Contract No. 4 – Electrical which have been reviewed by the District and its Architect (BCA) for responsiveness and responsibility.

THEREFORE, IT IS HEREBY RESOLVED THAT, upon the recommendation of the superintendent of schools, the District, and Architect (BCA), the following contracts are awarded to the lowest bidders as follows:

1. Contract No. 1 – General Construction for a base bid (\$1,955,000.00) and Bid Item No. 01 (Field directive allowance \$55,000.00) total sum of \$2,010,000.00 is awarded to Upstate Companies I, LLC.
2. Contract No. 2 – Mechanical for a base bid (\$358,000.00) and Bid Item No. 01 (Field directive allowance \$15,000.00) total sum of \$373,000 is awarded to Postler & Jaeckle Corp.
3. Contract No. 3 – Plumbing for a base bid (\$415,300.00) and Bid Item No. 01 (Field directive allowance \$85,000.00) Bid item No. 02 (Fuel oil piping flushing/cleaning allowance \$5,000.00) and Deduct Alternate No. PC-1 (Double wall fiberglass fuel tank (\$50,685.00) total sum of \$454,615.00 is awarded to Tri-Valley Plumbing & Heating, Inc.
4. Contract No. 4 – Electrical Construction for a base bid (\$1,335,000.00) and Bid Item No. 01 (Field directive allowance \$50,000.00) total sum of \$1,385,000 is awarded to Upstate Companies I, LLC.

The Superintendent of Schools, District's Architect and District's counsel are authorized to take actions to implement this contract award.

Ayes 3

Nays 0

Motion carried

Principal Reports:

Mrs. Sill reported to the Board about elementary level news and information.

Mrs. Leonard reported to the Board about secondary level news and information.

Board Member and/or Superintendent Items:

Mr. Gonzales reported to the Board on the Bid opening held on August 7, 2024 and the low bidders are comfortable with their numbers, have been descoped and recommended for award. The bids came in just under the original amount budgeted for base construction. Rick Timbs' office will accept bond bids for the Bond sale, August 15, 2024 and the closing is planned for August 29, 2024. Mr. Gonzales shared that he is also working with Rick Timbs' office to keep things on track with NYSED with our state aid and to meet the September 30th deadline. There is a possibility that a special meeting will be needed to approve the contractor contracts before the September 24th meeting.

Mr. Gonzales reported to the Board that he has been working with John Sokol and an attorney at Ferrara about how best to find a contractor to move forward and salvage the remaining pavilion/walking trail project. NYSED has provided additional guidance for an extension for the grants funds and will file for an extension to finish the project. John Sokol has redeveloped the site plan to a smaller scope, and it has been sent back out to bid.

Mr. Gonzales shared that all the student school supplies, air filters, additional curriculum resources for math and English, additional training for the new reading program, all of the summer curriculum work to enhance curriculum for next year, and the graduation seals, were purchased with the other remaining grant funds. Technology network infrastructure to support the additional student Chromebooks and tablets were purchased using the ARP (American Response Plan) grant and the other half from the Robinson Broadhurst grant funds.

New Business:

Cell phone discussion will be held at the September Board meeting.

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the extra-curricular (Extra Duty) appointment of Jillian Hahn as Boys Modified Soccer Coach (2024-2025 Stipend \$1,940) for the 2024-2025 school year, pending completion of all coaching requirements.

EXTRA-
CURRICULAR
(EXTRA DUTY)
APPOINTMENT
2024-2025

Ayes 3 Nays 0 Motion carried

Informational:

The July 2024 bus mileage reports were given to board members for their review.

The audit committee meeting will be held on Tuesday, September 24, 2024 at 5:30 p.m. in the cafeteria and the regular Board of Education meeting will follow at 6:30 p.m. in the library.

Motion made by Mr. Kwiatkowski, seconded by Mr. Conroe to adjourn the meeting at 6:58 p.m. ADJOURN

Ayes 3 Nays 0 Motion carried

Respectfully submitted,

Wendy Elliott
District Clerk