

**Worcester Central School
Board of Education Meeting
Wednesday, October 26, 2022
6:30 PM Regular Meeting in the WCS Library**

---- AGENDA ----

- I. Determination of a quorum
- II. Call to Order / Pledge
- III. Approve Agenda
- IV. Special Presentation:
 - Capital Project – John Sokol, Bernier, Carr & Associates (BCA)
- V. Faculty – Staff Sharing
- VI. Executive Session if needed
- VII. Consent Agenda Items:
 - Approval of Minutes – September 27, 2022 Audit Committee Meeting;
 - Approval of Minutes – September 27, 2022 Regular Meeting;
 - Approval of Minutes – October 18, 2022 Special Meeting;
 - Treasurer’s Report – August 2022;
 - Treasurer’s Report – September 2022.
- VIII. Public to be Heard
- IX. Action Required:
 - A. Library Aide Appointment - Lauralynn Meiser
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Lauralynn Meiser to the position of Library Aide, with a 52-week probationary period, at Step 5 as per the WNTP agreement, effective October 27, 2022.
 - B. Substitute Appointment - Alyson Erario
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve Alyson Erario as a substitute teacher (non-certified), substitute LTA, substitute teacher aide, substitute library aide, and substitute school monitor, pending fingerprint clearance.
 - C. Substitute Appointment - Alannah Sperbeck
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve Alannah Sperbeck as a substitute teacher (non-certified), substitute LTA, substitute teacher aide, substitute library aide, and substitute school monitor, pending fingerprint clearance.
 - D. Substitute Appointment - Samantha Houghtaling (rushed approval with civil service – check recommendation form at office)
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve Samantha Houghtaling as a substitute teacher (non-certified), substitute LTA, substitute teacher aide, substitute library aide, substitute school monitor, and substitute school monitor-bus, pending fingerprint clearance.

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- E. Substitute Appointment - Brea Fairbairn-Fyfe (rushed approval with civil service – check recommendation form at office)
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve Brea Fairbairn-Fyfe as a substitute teacher (non-certified), substitute LTA, substitute teacher aide, substitute library aide, and substitute school monitor, pending fingerprint clearance.
- F. Mentoring Assignments 2022-2023
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve Andrew Odell as a Level II Mentor for Gayle Westervelt for the 2022-2023 school year.
- G. Distance Learning GED Aide Appointment for 2022-2023 - Kathleen McTaggart
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Kathleen McTaggart as the distance learning GED aide after school Monday through Friday, to be paid at her current hourly rate, for the 2022-2023 school year.
- H. Extra-Curricular Resignation 2022-2023 - Eric Haley - Baseball Scorekeeper - Boys Varsity
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby accept the resignation of Eric Haley from the position of Baseball Scorekeeper - Boys Varsity.
- I. Extra-Curricular Appointments 2022-2023 - Valerie Joern - Basketball Scorekeeper for Girls JV & Varsity, Eric Haley - Baseball - Boys Varsity, and Andrew Odell - Basketball - 5 and 6 (Boys) and Basketball - 5 and 6 (Girls)
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the extra-curricular appointments of Valerie Joern to the Basketball Scorekeeper for Girls JV & Varsity position, Eric Haley to the Baseball – Boys Varsity position, and Andrew Odell to the Basketball - 5 and 6 (Boys) position and to the Basketball - 5-6 (Girls) position for the 2022-2023 school year.
- J. Amend the resolution of Extra-Curricular (Extra Duty) Appointments for 2022-2023
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby amend the resolution of June 22, 2022 that the Extra-Curricular (Extra Duty) Appointment of Musical Director for 2022-2023 school year reads as follows:
Musical Director - Co-Advisors: Andrew Odell and Elizabeth Mortati
- K. Claims Auditor Exception Report
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the Claims Auditor Exception Report for the period September 1, 2022 to September 30, 2022, as presented.
- L. Management Response and Corrective Action Plan to the 2021-2022 Audited Financial Statements
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Management Response and Corrective Action Plan to the 2021-2022 financial Statements conducted by Raymond G. Preusser, CPA, P.C.

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- M. Management Response and Corrective Action Plan to the 2021-2022 Audited Extraclassroom Activity Fund
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Management Response and Corrective Action Plan to the 2021-2022 Extraclassroom Activity Fund Audit conducted by Raymond G. Preusser, CPA, P.C.
- N. Budget Transfer to Reserves
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize a transfer of \$50,000 from the district's unappropriated fund balance to the district's Retirement Contribution Reserve Sub Fund, as authorized by General Municipal Law 6-r.
- O. Worcester Central School Reserves Plan as of June 30, 2022
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby adopt the updated Worcester Central School Reserves Plan as of June 30, 2022, as presented.
- P. Declare as Surplus and Remove from Inventory - Book Lists
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby declare the items presented as surplus items, to be disposed of, and to be removed from the master inventory list.
- Q. Agreement with County of Otsego
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Agreement with the County of Otsego as presented for the Special Meeting of the Qualified Voters of the Worcester Central School District on December 14, 2022 Proposition - Capital Project, as presented.
- R. Election Inspectors/Machine Inspectors 2022-2023
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve Margaret Nelson, Dawn Larrabee, and Diane Ehmann as Election Inspectors/Machine Inspectors for the 2022-2023 school year to be paid at a rate of \$13.20 per hour or as per New York State Department of Labor Minimum Wage Hourly Rate.
- S. Revised Policy #7230 - Dual Credit for College Courses Policy (Revised - First Reading)
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby approve the second reading and adopt the revised Policy #7230 - Dual Credit for College Courses Policy, as presented.
- T. Tentative Agreement – Successor Agreement to the 2021-2022 Collective Bargaining Agreement between Worcester Central School District and the with Worcester Teachers’ Association (WTA) - July 1, 2022 through June 30, 2025
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the funding of the Collective Bargaining Agreement – Successor Agreement to the 2021-2022 Collective Bargaining Agreement by and between the Worcester Central School District and the Worcester Central School Teachers’ Association NYSUT/AFT/AFL-CIO Local 3129. The Agreement shall be in full forces and effect on July 1, 2022 through June 30, 2025.

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- U. MOU with Worcester Central School Teachers' Association – Volunteer for seventh period
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Memorandum of Understanding (MOU) between the Worcester Central School District and the Worcester Teachers' Association regarding Unit members who volunteer to teach a seventh period shall be compensated an amount equal to 1/6th of Step 1 of the corresponding schedule for the year, as presented.
- V. MOU with Worcester Central School Teachers' Association- Volunteer substitute during prep
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Memorandum of Understanding (MOU) between the Worcester Central School District and the Worcester Teachers' Association regarding Unit members who give up their prep period to volunteer to substitute for a fellow unit member shall be compensated \$30.00 per period of substitute coverage, as presented.
- W. CSE/CPSE Recommendations
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby approve the CSE/CPSE recommendations, as presented.
- X. Amend Resolution of October 18, 2022 – Proposition
RESOLVED, that upon the recommendation of the Superintendent, does hereby amend the resolution of October 18, 2022 proposition to read as follows:

RESOLVED, that the Board of Education of the Worcester Central School District, does hereby approve the following resolution:

1. A special meeting of the qualified voters of the Worcester Central School District shall be held at 198 Main Street, Worcester, NY in the School Library in said District, on Wednesday, December 14, 2022, between the hours of 12:00 Noon and 8:00 P.M., for the purpose of voting on the proposition described in the notice of special meeting hereinafter set forth.

2. Said special meeting shall be called by giving the following notice thereof:

NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF
WORCESTER CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Worcester Central School District shall be held at 198 Main Street, Worcester, New York in the School Library in said District, on Wednesday, December 14, 2022, between the hours of 12:00 Noon and 8:00 P.M. The following proposition will be submitted for voter approval at said meeting:

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PROPOSITION

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Worcester Central School District is hereby authorized to undertake certain capital improvements consisting of construction and reconstruction of, the existing school building complex and facilities, various site improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$6,977,501; and to appropriate and expend from the existing capital reserve fund \$1,000,000 for such costs, and that the balance of such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$5,977,501 shall be issued.

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid proposition may appear on the ballot labels in the following abbreviated form:

PROPOSITION

Shall the proposition set forth in the legal notice of this special voter meeting, authorizing construction, reconstruction and equipping of the existing school building complex and facilities, various site and incidental improvements, all at an estimated maximum aggregate cost of \$6,977,501; with the expenditure of \$1,000,000 from the existing capital reserve fund for such costs, the issuance of not to exceed \$5,977,501 of debt obligations of the School District therefor, and the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor, all as more fully described in said notice, be approved?

The School District, acting as lead agency to the extent necessary, if any, for this purpose under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), has completed its environmental review and, on October 18, 2022, has duly determined and found the purpose to be a type II action under SEQRA which will not have a significant impact on the environment and is not subject to any further environmental review under SEQRA.

AND NOTICE IS GIVEN that qualified military voters of the School District may apply for a military ballot by requesting an application from the District Clerk by calling 607-397-8785 ext. 116, or via email at wendyelliott@worcestercs.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 PM on November 18, 2022. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or email. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 PM on November 18, 2022. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or email.

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AND NOTICE IS GIVEN, that applications for absentee ballots shall be obtainable during school business hours from the District Clerk; completed applications must be received by the District Clerk at least seven (7) days before the vote and election if the ballot is to be mailed to the voter, or the day before the vote and election if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 PM on December 14, 2022.

A list of persons to whom absentee and military ballots are issued will be available for inspection to qualified voters of the District in the office of the District Clerk on and after November 30, 2022, between the hours of 8:00 AM and 4:00 PM on weekdays prior to the Election; and on December 14, 2022, the day set for the Election, said list will be posted at the polling place.

The District Clerk is authorized to amend or modify this notice to comply with applicable legal requirements.

DATED: October 18, 2022
Worcester, New York

Wendy Elliott
District Clerk
Worcester Central School District
New York

3. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

4. The District Clerk or the Clerk's designee is hereby directed to publish a copy of said notice of special meeting in two newspapers having general circulation within the School District in the manner prescribed by law for publication of notice of the annual meeting of the School District.

5. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

- X. Principal Reports:
 - A. Katie Sill, Elementary Principal
 - B. Melissa Leonard, Secondary Principal

- XI. Board Member and/or Superintendent Item(s):
 - A. Capital Project
 - B. Sandy Hook Promise
 - C. Annexation Discussion

- XII. New Business

- XIII. Old Business

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- XIV. Informational
 - A. Bus Mileage Report – September 2022
 - B. Catskill Area School Study Council School Boards Institute: Legal Updates, November 3, 2022 5:30-7:45 p.m.
 - C. Board of Education – The next regular meeting will be held on Wednesday, November 16, 2022 at 6:30 p.m. in the library.

- XV. Executive Session if needed

- XVI. Adjournment