

**Directions**  
**Power School Log Out**  
**For**  
**Apple and Android Devices**

**How to log out of an Apple Device:**

1. Activate the Power School Application on the phone.
2. On the lower right hand corner press the “More” icon.
3. A screen with selections will appear. Select the “Account” icon
4. The next screen will show “Sign Out” in the upper right hand corner
5. Select “Log Out”
6. The user will now be completely logged out of Power School
7. You will now need to log back into the Power School Application when you select the Power School Icon.
8. The phone will automatically resynchronize with the school server and show the most current information.

**Please remember to write your Power School User Name and Password down prior to signing out.**

**The school code to enter when logging into Power School is: RTTP**

**How to log out of an Android Device:**

1. Activate the Power School Application on the phone.
2. On the upper right corner press the 3 Vertical circles
3. A screen with selections will appear. Select Logout
4. The user will now be completely logged out of Power School
5. You will now need to log back into the Power School Application when you select the Power School Icon.
6. The phone will automatically resynchronize with the school server and show the most current information.

**Please remember to write your Power School User Name and Password down prior to signing out.**

**The school code to enter when logging into Power School is: RTTP**