

# Worcester Central School

## 2018-19 Bullying, Harassment, or Intimidation Reporting Form

Date Incident Reported: \_\_\_\_\_ Person Completing Report: \_\_\_\_\_

**Person Reporting Incident:** \_\_\_\_\_

\_\_\_ Student \_\_\_ Parent/Guardian \_\_\_ School Staff \_\_\_ Other: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. Name of student victim: \_\_\_\_\_ Grade: \_\_\_\_\_ Age: \_\_\_\_\_

2. Name(s) of alleged offender(s) (Identify student/employee):      Grade      Age

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. On what date (s) did the incident occur? \_\_\_\_\_

4. Place an **X** next to the statement(s) that best describes what happened (more than one choice may apply):

- \_\_\_ Single occurrence
- \_\_\_ Multiple occurrences
- \_\_\_ Weapon (specify) \_\_\_\_\_
- \_\_\_ Intimidation or abuse but no verbal threat or physical contact
- \_\_\_ Verbal threat but no physical contact
- \_\_\_ Verbal threat and physical contact

5. Where/when did the incident occur?

Place: \_\_\_\_\_

Time: \_\_\_\_\_

- \_\_\_ On school property
- \_\_\_ School function
- \_\_\_ School function off school grounds

6. What did the alleged offender(s) say or do? (Attach separate sheet if necessary)

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7. What did the victim say or do? (Attach separate sheet if necessary)

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8. Was the conduct:

- Drug related
- Gang/group related
- Bias related (actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, sex or other: \_\_\_\_\_ ex. appearance, socio-economic status, etc.)
- None of the above

9. Witness information:

(Attach separate sheet if necessary)

Date Interviewed	Student Name	Information Disclosed
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13. Do you find that this behavior constitutes bullying/harassment?

\_\_\_Yes

\_\_\_No

14. For VADIR reporting purposes, does the conduct constitute threatening, stalking or seeking to compel a person to do something; intentionally placing or attempting to place another person in fear of imminent physical injury; or engaging in verbal or physical conduct that threatens another with harm, including intimidation through the use of epithets or slurs involving race, ethnicity, national origin, religion, religious practices, gender, sexual orientation, age or disability that substantially disrupts the educational process?

\_\_\_Yes

\_\_\_No

15. For BEDS reporting purposes, does the conduct constitute discrimination and/or harassment on school property or at a school function that creates a hostile environment by conduct, with or without physical contact and/or by verbal threats, intimidation or abuse, of such severe or pervasive nature that it:

a. has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being; or

b. reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety.

\_\_\_Yes

\_\_\_No

**Parent Contact:**

Person Contacted: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Numbers: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_