

The regular monthly meeting of the Worcester Central School District Board of Education was held on Wednesday, August 24, 2016, at Worcester Central School, Worcester, New York.

MEMBERS PRESENT: William Fisher II, President, Michelle Francis, Vice President, Sean Ralph (at 6:37 p.m.), Stacey Serdy, and Peter Kwiatkowski

MEMBERS ABSENT: None

OTHERS PRESENT: William Diamond, Superintendent, Jessie Westfall, Elementary Principal, Kimberlea Curran, Secondary Principal, Jennifer Kersmanc, Elizabeth Perrillo, Gary Pochkar, and Wendy Elliott

At 6:32 p.m. William Fisher, President, called the meeting to order with a quorum present. Pledge of Allegiance recited.

CALL TO ORDER

Motion made by Mrs. Francis, seconded by Mrs. Serdy to approve the agenda.

AGENDA

Ayes 4                      Nays 0                      Motion carried

Special Presentation:

Mrs. Westfall presented an elementary education update to the Board. She shared information on Writer’s Workshop, Guided Reading, Daily 5, Fountas & Pinnell Assessments, Special Education Learning Center, Inclusion Special Education Model, RTI Model, and PBIS.

Faculty and Staff Sharing:

There was no one present who wished to address the Board.

Consent Agenda Items:

Motion made by Mrs. Serdy, seconded by Mrs. Francis, to approve the following Consent Agenda items:

CONSENT AGENDA

- Approval of Minutes – July 27, 2016 Regular Meeting;
- Approval of Minutes – August 10, 2016 Special Meeting;
- Treasurer’s Report.

Ayes 5                      Nays 0                      Motion carried

Public to be Heard:

There was no one present who wished to address the Board.

Action Required:

Motion made by Mrs. Serdy, seconded by Mr. Kwiatkowski.

Amend Prior Resolution - Physical Education/Health Teacher Appointment

At a meeting of the Worcester Central School Board of Education on Wednesday, August 10, 2016, the following resolution was approved by unanimous vote:

AMEND PRIOR RESOLUTION ALEXANDRA SWING PHYSICAL EDUCATION/HEALTH TEACHER

*RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Alexandra Swing, who holds a Conditional Initial New York State Teaching Certificate permitting her to teach in the Physical Education certification area in the public schools of New York State, is hereby appointed to the position of Physical Education/Health Teacher in the Physical Education tenure*

*area for a probationary period of four (4) years, to commence on September 1, 2016 and to end on September 1, 2020. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between Worcester Teachers' Association and the Board of Education and the salary will be based upon Step 2 (\$37,060) and will include credit for graduate hours for a total salary of \$38,206 for the 2016-2017 school year.*

Now, it is resolved that the Board of Education of the Worcester Central School District, does hereby amend the resolution dated August 10, 2016, to read the salary will be based upon Step 2 (\$37,060) and will include credit for graduate hours for a total salary of \$38,026 for the 2016-2017 school year.

Ayes 5                      Nays 0                      Motion carried

Motion made by Mrs. Serdy, seconded by Mr. Kwiatkowski.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Annette Southworth to the position of Bus Driver, with a 52-week probationary appointment, to be paid at Step 1 as per the WNTF contract, effective September 1, 2016.

ANNETTE  
SOUTHORTH  
BUS DRIVER  
APPOINTMENT

Ayes 5                      Nays 0                      Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mrs. Francis.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve Colleen Guilino as a substitute bus driver, pending fingerprint clearance.

COLLEEN GUILINO  
SUBSTITUTE BUS  
DRIVER

Ayes 5                      Nays 0                      Motion carried

Motion made by Mrs. Serdy, seconded by Mrs. Francis.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the extra-curricular appointments of Adam Stoutenburg as Basketball Timekeeper for the Boys and Girls Varsity and JV teams and Eric Haley as Boys Modified Soccer Coach for the 2016-2017 school year.

ADAM  
STOUTENBURG  
BASKETBALL  
TIMEKEEPER  
ERIC HALEY  
BOYS MODIFIED  
SOCCER

Ayes 5                      Nays 0                      Motion carried

Motion made by Mrs. Francis, seconded by Mr. Kwiatkowski.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Policy Statement for Free and Reduced Price Meals or Free Milk for the 2016-2017 school year as presented.

2016-2017 POLICY  
STATEMENT FOR  
FREE AND  
REDUCED PRICE  
MEALS OR FREE  
MILK

Ayes 5                      Nays 0                      Motion carried

Motion made by Mrs. Serdy, seconded by Mrs. Francis.

RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the Claims Auditor Exception Report for the period July 1, 2016 to July 31, 2016 as presented.

CLAIMS AUDITOR  
EXCEPTION  
REPORT

Ayes 5                      Nays 0                      Motion carried

Motion made by Mrs. Francis, seconded by Mr. Kwiatkowski.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Tax Warrant Resolution for the 2016-2017 school year as presented.

TAX WARRANT  
RESOLUTION  
2016-2017

August 2016

To the collector of Worcester Central School District, Town(s) of Worcester, Harpersfield, Westford, Decatur, and Maryland in the counties of Otsego and Delaware, New York State.

You are hereby commanded:

1. To give notice and start collection on September 1, 2016.  
(in accordance with the provisions of Section 1322 of the Real Property Tax Law)
2. To give notice that tax collection will end on October 31, 2016.
3. To collect taxes in the total sum of \$3,221,251 for the school district and \$25,000 for the Worcester Free Library in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The board may recall its warrant and tax roll for corrections of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pre-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of sections 540 and 544 of the Real Property Tax Law.
6. To receive for each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before 10/1/16. To add two per cent interest penalties to all taxes collected from 10/1/16-10/31/16 and to account for such sums as income due the school district.
7. To issue pre-numbered receipts only on forms provided by the school district in acknowledgment to receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at the time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts collected and the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 940, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the members of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in accordance with Section 318, subdivision 2 or the Real Property Tax Law.

Ayes 5

Nays 0

Motion carried

WCS Board Minutes

August 24, 2016

Page 3 of 6

Motion made by Mrs. Serdy, seconded by Mrs. Francis.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Kimberlea Curran, Jessie Westfall and William Diamond as Lead Evaluators of teachers and licensed teaching assistants..

LEAD  
EVALUATORS OF  
TEACHERS AND  
LTA'S

Ayes 5

Nays 0

Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mrs. Serdy.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint William Diamond as Lead Evaluator of Principals.

LEAD EVALUATOR  
OF PRINCIPALS

Ayes 5

Nays 0

Motion carried

Motion made by Mrs. Francis, seconded by Mrs. Serdy.

RESOLVED, that the Board of Education of the Worcester Central School District, does hereby declare Bus #63, a 2002 International, VIN # 4DRBGAANX2A947740, asset #99900034, and Bus #68, a 2008 Blue Bird, VIN # 1BAKDCKA38F245415, asset #101331, as surplus, remove from inventory, and approve the trade in for newly purchased buses, Bus #80 and Bus #81, for the 2016-2017 school year.

SURPLUS

Ayes 5

Nays 0

Motion carried

Motion made by Mrs. Serdy, seconded by Mrs. Francis.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Student/Parent Handbook, including the Code of Conduct, for 2016-2017 as presented.

STUDENT/PARENT  
HANDBOOK WITH  
CODE OF  
CONDUCT  
2016-2017

Ayes 5

Nays 0

Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mrs. Serdy.

RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Parent/Athlete Handbook for 2016-2017 as presented.

PARENT/ATHLETE  
HANDBOOK  
2016-2017

Ayes 5

Nays 0

Motion carried

Motion made by Mrs. Serdy, seconded by Mrs. Francis.

RESOLVED, that the Board of Education of the Worcester Central School District, does hereby approve the first reading, waive the second reading, and adopt Policy #7351 – Handle With Care as presented.

POLICY #7351  
HANDLE WITH  
CARE

Ayes 5

Nays 0

Motion carried

Motion made by Mr. Kwiatkowski, seconded by Mrs. Serdy.  
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the student transportation procedures as presented for the 2016-2017 school year.

STUDENT  
TRANSPORTATION  
PROCEDURES  
2016-2017

WCS Walker Zones Defined

Walker zones as designated by the Board of Education, define the points at which students must walk to and from school. Walking zones do not apply to students in kindergarten and first grade, as these students are eligible for bus pick-up, regardless of the location of their residence. All students in the second grade, and continuing through the end of their school years, residing in designated walking zones, are expected to walk to and from school.

**Traveling east from the school on Route 7 (Main Street):**

The end of the walking zone coincides with the end of the sidewalk (293 Main Street, inclusive,) on the North side of Route 7 (Main Street).

The end of the walking zone is 260 Main Street, inclusive, on the South side of Route 7 (Main Street).

All residences on Mill Street and Chase Street are in the walking zone.

The end of the walking zone on West Hill Road coincides with the end of the sidewalks at the intersection of Route 7 (Main Street) and West Hill Road. All residences on West Hill Road are considered outside the walking zone except those residences located on each corner of the intersection of Route 7 (Main Street) and West Hill Road.

A centralized bus stop location at the intersection of Halleck Drive and West Hill Road will pick up and drop off students in residences located on Halleck Drive, Little Street, and Kelso Street.

**Traveling west from the school on Route 7 (Main Street):**

The end of the walking zone coincides with the end of the sidewalks on both the north and south side of Route 7 Main Street). All residences located on Park Street are in the walking zone.

The end of the walking zone on County Route 39/Decatur Street coincides with the end of the sidewalk begins on County Route 39. All residences located on Church Street, Water Street, Elm Street, Maple Street, Cook Street, Fairlawn Avenue, and Solar Bluff are in the walking zone.

The end of the walker zone on South Hill Road ends at the railroad tracks. All residences located on Church Street and Depot Street are in the walking zone.

Ayes 5                      Nays 0                      Motion carried

Motion made by Mrs. Serdy, seconded by Mr. Kwiatkowski.  
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve Brittany Westcott as a substitute teacher.

BRITTANY  
WESTCOTT  
SUBSTITUTE  
TEACHER

Ayes 5                      Nays 0                      Motion carried

Board Member and/or Superintendent Items:

The Audit Committee Meeting will be held on Wednesday, September 28, 2016 at 5:45 p.m. in the library.

Mr. Diamond informed the Board that the chromebooks will be replaced at the September meeting and invited the Board members to assist with breakfast for faculty and staff on September 1.

Mr. Diamond thanked the PBIS Team, Jessie Westfall, KarryAnn Sanders, and Alison Gridley for all their work. The PBIS kick-off is September 9.

Mr. Ralph stated that the Board should hear from Joe Calleja about uncollected accounts and balances and invite him to the September meeting.

Informational:

Copies of the July 2016 bus mileage reports were given to board members for their review.

The Audit Committee will meet at 5:45 p.m. in the library on Wednesday, September 28, 2016.

The next regular meeting will be held on Wednesday, September 28, 2016 at 6:30 p.m. in the library.

Motion made by Mr. Kwiatkowski, seconded by Mrs. Serdy to go into executive session at 7:07 p.m. to discuss: the employment history of a particular person. Mr. Diamond, Mrs. Westfall, and Mrs. Curran were invited into executive session.

EXECUTIVE  
SESSION

Ayes 5                      Nays 0                      Motion carried

Motion made by Mrs. Francis, seconded by Mr. Kwiatkowski to return to the business of the regular meeting at 8:00 p.m.

RECONVENE

Ayes 5                      Nays 0                      Motion carried

Motion made by Mrs. Francis, seconded by Mrs. Serdy to adjourn the meeting at 8:00 p.m.

ADJOURN

Ayes 5                      Nays 0                      Motion carried

Respectfully submitted,

Wendy Elliott  
District Clerk